

3rd November 2017

Mr Robert Watt
Secretary General
Department of Public Expenditure & Reform
Government Buildings
Upper Merrion Street
Dublin 2
D02 R583

Dear Robert,

The Commission members and I would like to thank you and Minister Donohoe for meeting with us on the 26th of October.

As you are aware the Government endorsed the Terms of Reference for Phase 2 of the Public Service Pay Commission's work on the 17th October 2017. The Commission has considered its approach to Phase 2 of its work and has adopted the attached Statement which builds on the approach set out in Chapter 6 of its first report published in May 2017 and is consistent with Section 3 of the Public Service Stability Agreement 2018-2020 and its Terms of Reference.

The Commission proposes to carry out its work in two modules. Module 1 will report on issues relating to the areas of Nursing, Consultants and Non Consultant Hospital Doctors by end June 2018. Module 2 will report on those other grades/specialities where evidence of recruitment and/or retention difficulties were found to exist by end December 2018. We are now seeking evidence based submissions from parties to the Agreement in line with the terms of reference set for the Commission. The Department of Public Expenditure and Reform is now invited on behalf of the public service employers to provide detailed evidence-based data in respect of those grades/specialities where evidence of recruitment and/or retention difficulties were found to exist in Chapter 6.

The Commission members and I greatly appreciate the support of your Department to date in carrying out our work. Given the nature of the current task, I wish to emphasise that the quality, reliability and the timeliness of the information provided by the public service employers will be a key determinant of the Commission's ability to establish to what extent a difficulty exists in terms of recruitment and retention in certain areas of the public service. I am conscious of many competing pressures on staff time and I would be most grateful therefore if appropriate prioritisation and resources could be afforded to this issue both within the sectors concerned and within your own Department for the coming 5 – 9 week period.

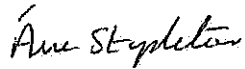
In recognition of the significant amount of data sought, the template should be completed and returned to the Commission no later than:

- **7 December 2017** in respect of the areas of Nursing, Consultants and Non Consultant Hospital Doctors.

- **11th January 2018** in respect of the other grades / specialities identified in Chapter 6.

In order to collect, collate and manage the level of data required in a uniform way a standard data request, has been created. This data request has been discussed with officials from the Remuneration, Industrial Relations & Pensions Division of your Department and they have been copied with this data request. All information received will be published on the Commissions website in due course.

Yours sincerely,



PP Kevin Duffy

Chairman Public Service Pay Commission.